

**Extract of minutes – Policy Scrutiny Committee 10 October 2017**

Heather Carmichael, Client Procurement Officer,

- a. presented the Authorities own internal Procurement Policies following an internal review of the current provision.
- b. advised that following the decision to withdraw from Procurement Lincolnshire Shared Service there was a need to ensure that the Council had in place a robust procurement service.
- c. advised that the policies would ensure that the service operated at a strategic level focussing on those activities that would deliver efficiencies and improve the way that services were delivered. They also aimed to assist and support external bodies contracting and/or wishing to contract with the Council.
- d. advised that 4 policies had been produced in addition to the operation policy document, Contract Procedure Rules which detailed the processes Officers were required to follow.
- e. referred to paragraph 4 of the report and summarised the four policies:
  - Procurement Protocol
  - Delivering Social Value through Procurement
  - How to do Business with City of Lincoln Council
  - Local Purchasing Strategy
- f. highlighted the role that social value could play in enabling sustainable development through the Councils procurement activity.
- g. invited members questions and comments.

**Question** – What examples could you give of social value?

**Response** – Contractors had delivered social value through their current contract by completing works at St Botolphs Court and Shuttleworth House.

**Question** – Have you made the companies aware of these policies?

**Response** – There would be meetings held with Chamber of Commerce and Lincoln BIG to promote the policies, also some 1 to 1 sessions would be held with companies where there may be the possibility to sell them some training. Also the policies would be published to the website.

**Comment** – The quality and performance of a contractor should be more important than the social value aspect in the tender process.

**Response** – Social value was one element of the tender process and there was a lot of other criteria that the companies would have to fulfil including price and quality.

The Chair requested that a review of the policies be brought back to committee in 1 years' time.

Heather Carmichael, Client Procurement Officer responded that the data on social value would be included in the review.

RESOLVED that the policies be supported and be referred to Executive for approval.